

User Manual

ZKBio CVSecurity Mobile App

Date: January 2024 Doc Version: 1.0 English

Thank you for choosing our product. Please read the instructions carefully before operation. Follow these instructions to ensure that the product is functioning properly. The images shown in this manual are for illustrative purposes only.



For further details, please visit our Company's website <u>www.zkteco.com</u>.

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If there is any issue related to the product, please contact us.

ZKTeco Headquarters

Address	ZKTeco Industrial Park, No. 32, Industrial Road,				
	Tangxia Town, Dongguan, <mark>China</mark> .				
Phone	+86 769 - 82109991				
Fax	+86 755 - 89602394				

For business related queries, please write to us at: sales@zkteco.com.

To know more about our global branches, visit <u>www.zkteco.com</u>.

About the Company

ZKTeco is one of the world's largest manufacturer of RFID and Biometric (Fingerprint, Facial, Finger-vein) readers. Product offerings include Access Control readers and panels, Near & Far-range Facial Recognition Cameras, Elevator/floor access controllers, Turnstiles, License Plate Recognition (LPR) gate controllers and Consumer products including battery-operated fingerprint and face template-reader Door Locks. Our security solutions are multi-lingual and localized in over 18 different languages. At the ZKTeco state-of-the-art 700,000 square foot ISO9001-certified manufacturing facility, we control manufacturing, product design, component assembly, and logistics/shipping, all under one roof.

The founders of ZKTeco have been determined for independent research and development of biometric verification procedures and the productization of biometric verification SDK, which was initially widely applied in PC security and identity authentication fields. With the continuous enhancement of the development and plenty of market applications, the team has gradually constructed an identity authentication ecosystem and smart security ecosystem, which are based on biometric verification techniques. With years of experience in the industrialization of biometric verifications, ZKTeco was officially established in 2007 and now has been one of the globally leading enterprises in the biometric verification industry owning various patents and being selected as the National High-tech Enterprise for 6 consecutive years. Its products are protected by intellectual property rights.

About the Manual

This manual introduces the operations of **ZKBio CVSecurity Mobile App**.

All figures displayed are for illustration purposes only. Figures in this manual may not be exactly consistent with the actual products.

Features and parameters with \star are not available in all devices.

Document Conventions

Conventions used in this manual are listed below:

GUI Conventions

For Software				
Convention	Description			
Bold font	Used to identify software interface template names e.g. OK, Confirm, Cancel.			
>	Multi-level menus are separated by these brackets. For example, File > Create > Folder.			
	For Device			
Convention	Description			
<>	Button or key names for devices. For example, press <ok>.</ok>			
[]	Window names, menu items, data table, and field names are inside square brackets. For example, pop up the [New User] window.			
1	Multi-level menus are separated by forwarding slashes. For example, File/Create/Folder.			

Symbols

Convention	Description					
	This represents a note that needs to pay more attention to.					
?	The general information which helps in performing the operations faster.					
*	The information which is significant.					
Ø	Care taken to avoid danger or mistakes.					
	The statement or event that warns of something or that serves as a cautionary example.					

TABLE OF CONTENTS

0	VER	VIEW	6
	Мов	BILE APP INSTALLATION PROCEDURE	6
	Prec	CONDITIONS	6
	ZKBI	IO CVCONNECT INTRODUCTION	6
1	Z	KBIO CVCONNECT CLIENT INSTALLATION	7
2	Z	KBIO CVCONNECT ACTIVATION	10
	2.1	Select Area	10
	2.2	BIND ZKBIO CVCONNECT ACCOUNT	
	2.3	SELECT COMPANY	
3		BIND ZKBIO CVSECURITY TO ZKBIO CVCONNECT	
4	Z	KBIO CVSECURITY MOBILE APP	
	4.1	Mobile APP Download	
	4.2	LOGIN IN	
	4.3	ADMINISTRATOR APPLICATION OPERATION GUIDE	
	4.	.3.1 ADMINISTRATOR LOGIN	
	4.	.3.2 ADMINISTRATOR APPLICATION OVERVIEW	
		4.3.2.1 Dashboard	
		4.3.2.2 Alarm Center	
		4.3.2.3 Application Center	
		4.3.2.3.1 Remote Control	
		4.3.2.3.2 Remote Lockdown	
		4.3.2.3.3 Access Records	
		4.3.2.3.4 Visitor List	
		4.3.2.3.5 Visit Statistics	
		4.3.2.4 Me	
	4.4	PERSONNEL APPLICATION OPERATION GUIDE	
		.4.1 PERSONNEL LOGIN	
	4.4	4.4.2.1 Notification Center	
		4.4.2.1 Notification Center	
		4.4.2.2.1 My Credentials	
		4.4.2.2.2 Visitor Invitation	
		4.4.2.3 Me	
A		NDIX	
)	
		ACY POLICY	

Overview

Mobile APP Installation Procedure



Preconditions

- ZKBio CVSecurity version requirement: V6.1.0_R and above.
- ZKBio CVConnect version requirement: V1.0.0 and above.
- ZKBio CVSecurity Mobile App version requirement: V1.0.0 and above.

ZKBio CVConnect Introduction

ZKBio CVConnect is a sub-service of Minerva IoT, and its main function is to serve as a communication medium, allowing local application data to be accessed externally without altering the internal network structure.

With ZKBio CVConnect, the ZKBio CVSecurity server installed on your intranet can be used to bind to the Mobile App.

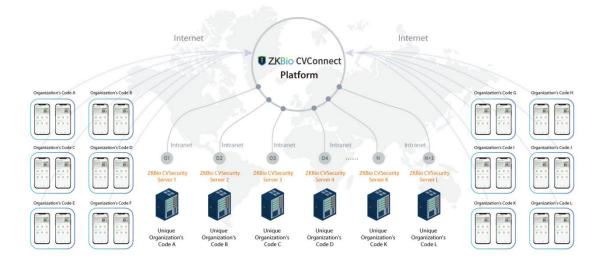


Figure 1 ZKBio CVConnect Introduction

1 ZKBio CVConnect Client Installation

Step 1. Download the ZKBio CVConnect client and double-click it to start installation.

ZKBio+CVConnect_Client_V1.0.0.exe

https://zkbio-cvconnect.s3.ap-southeast-

1.amazonaws.com/setup/ZKBioCVConnect Client V1.0.0.exe

Step 2. Select the language, currently supports English, Spanish and Simplified Chinese.

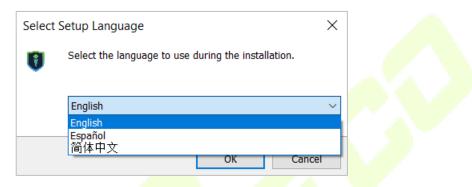


Figure 2 Setup Language

1) Please read carefully and agree to the License Agreement, then click **Next**.

cense Agreement					
Please read the following im	portant information be	fore continuing.			
Please read the following Lic continuing with the installation		must accept the ter	rms of this agree	ement befo	ore
Personal Information Protec	tion and Privacy Policy				^
Version: 1.0.0					
Date: 2023/10/15					
This Policy only applies to Zi server.	KBio CVConnect produc	cts or services, incl	uding both the cl	ient and th	he
If you have any questions, c details:	omments or suggestio	ns, please contact (us using the follo	wing cont	act
Email: dbs.zkclouds@zkteco	.com				~
I accept the agreement					
$\bigcirc I \underline{d} o$ not accept the agree	ment				



2) Configure the installation path, then click **Next**.

Setup - ZKBio CVConnect Client V1.0.0 version V1.0.0	_		\times
Select Destination Location Where should ZKBio CVConnect Client V1.0.0 be installed?			J
Setup will install ZKBio CVConnect Client V1.0.0 into the following folder.			
To continue, click Next. If you would like to select a different folder, click Browse.			
C:\Program Files\ZKBio CVConnect Client		B <u>r</u> owse	
At least 476.2 MB of free disk space is required.			
Back	<u>N</u> ext	Car	ncel

Figure 4 Install Path

3) Select to create a desktop shortcut and add a program port to firewall, then click **Next**.

Setup - ZKBio CVConnect Client V1.0.0 version V1.0.0		_		×
Select Additional Tasks				
Which additional tasks should be performed?				V
Select the additional tasks you would like Setup to perform while install V1.0.0, then click Next.	ling ZKBi	o CVConnect o	Client	
Additional shortcuts:				
Create a desktop shortcut				
Add a program port to the firewall				
Ba	ck	<u>N</u> ext	Ca	ancel

Figure 5 Create Desktop Icon

4) Click **Install** until the installation is complete.

Setup - ZKBio CVConnect CI	ient V1.0.0 version V1.0.0	_		×	
Installing Please wait while Setup install	s ZKBio CVConnect Client V1.0.0 on your computer	r.		J	
Extracting files C:\Program Files\ZKBio CVCor	nect Client\jre\bin\awt.dll				
			Ca	incel	
	Figure 6 Installing				
Setup - ZKBio CVConnect CI	ient V1.0.0 version V1.0.0	_		×	
	Completing the ZKBio C Client V1.0.0 Setup Wiz		nect		
	Setup has finished installing ZKBio CVConnec computer. The application may be launched l	t Client V1.0 by selecting (.0 on your the installe	ed	
F A	shortcuts. Click Finish to exit Setup.	,			
(110)					
		<u>F</u> inish]		

Figure 7 Install Completed

2 ZKBio CVConnect Activation

Step 1. Double-click the desktop shortcut key. Jump to browser page.



Figure 8 Desktop Shortcut Key

Welcome to ZKBio CVConnect Service, the journey to the cloud is so easy For first-time use, you need to complete the ZKBio CVConnect activation Georeds to automatically jump to the activation page If the jump fails, go manually,Manually jump

Figure 9

Step 2. Follow the steps on the page to complete activation.

2.1 Select Area

ZKBio CVConnect Activation		
Activation code activation >>		
ZKBio CVConnect is a service based on ZKTeco MinervaloT platform. Activating ZKBio CV one set of ZKBio CVConnect services.	/Connect requires registering as a MinervaloT user and creating a company. One cloud	d account can bind multiple ZKBio CVConnect services, but one company can only bind
1 Please select area	d ZKBio CVConnect account	npany (4) Activation waiting
* Area:	Singapore	•
* Local Application:	ZKBio CVSecurity V	
	Next	

Figure 10 ZKBio CVConnect Activation

- Area: Select the area of the cloud server, currently only Singapore and America are available, other areas will be added later.
- **Local Application:** The application to be linked to the hybrid cloud, currently only ZKBio CVSecurity is available.

2.2 Bind ZKBio CVConnect Account

ZKBio CVConnect Activation			
Activation code activation >>			
ZKBio CVConnect is a service based on ZKTeco MinervaloT platform. Activating ZKBio CV one set of ZKBio CVConnect services.	/Connect requires registering as a Minervalc	T user and creating a company. One clo	ud account can bind multiple ZKBio CVConnect services, but one company can only bind
Please select area 2 Bin	d ZKBio CVConnect account	3 Select co	ompany (4) Activation waiting
	No account yet, plea	se clickRegister,	o
* Username:	pop, com		
* Password:		ø	
		Previous	

Figure 11 ZKBio CVConnect

If you already have a Minerva IoT account, you can use it and log in; otherwise click on **Register**, then jump to Minerva IoT registration page and register your account.

ANALY AND ANALY	RESOURCES	FORUM	SIGN IN	۲
		USER		
Minerva IoT		Sign Up		
Authorization Server				
An OAuth2 server for authorization	LAST NAME			
	EMAIL			•
	CONTACT			
	PASSWORD		Ø	
		SSWORD	Ø	
	Already	have an account?	<u>Sign In</u>	8
CONTACT US	TERMS & CONDITIONS	PRIVACY POLICY		G B

Figure 12 Account Register

2.3 Select Company

Hybrid Cloud Activation			
Activation code activation >>			
ZKBio Hybrid is a service based on ZKTeco MinervaloT platform. Activating Hybr can only bind one set of Hybrid Cloud services.	rid Cloud requires registering as a MinervaloT user a	nd creating a company. One cloud account	can bind multiple Hybrid Cloud services, but one company
Please select area Sin	d Hybrid Cloud account	3 Select company	4 Activation waiting
* Select company:	Company-ZK-Popy-test	V	Use new company
	Previous	Next	

Figure 13 Select Company

If you don't currently have a company, you can choose to create one by clicking Use New Company.

Hybrid Cloud Activation		
Activation code activation >>		
ZKBio Hybrid is a service based on ZKTeco MinervaloT platforr can only bind one set of Hybrid Cloud services.	Activating Hybrid Cloud requires registering as a MinervaloT user and creating a company. One cloud account c	an bind multiple Hybrid Cloud services, but one company
Please select area	- 🔗 Bind Hybrid Cloud account 3 Select company	4 Activation waiting
		Use existing company
	* Country: United Arab Emirates V	
	* Name: Popy-test-company-1	
	* Code: 1234567	•
	Previous Create Company	

Figure 14 Create Company

Start Activating and wait for 1-2 minutes until the Activation completely.

Hybrid Cloud Activation
Activation code activation >>
ZKBio Hybrid is a service based on ZKTeco MinervaloT platform. Activating Hybrid Cloud requires registering as a MinervaloT user and creating a company. One cloud account can bind multiple Hybrid Cloud services, but one company can only bind one set of Hybrid Cloud services.
Please select area Image: Select company Image: Select company Image: Select company Image: Select company Image: Select company
Activating
\odot

Figure 15 Waiting Activation

After activation successful, you can get the organization's QR Code (Be sure to save your organization code, the mobile app requires it to be scanned in order to log in).

lybrid Cloud Activation			
ctivation code activation >>			
KBio Hybrid is a service based on ZKTeco MinervaloT platfo	rm. Activating Hybrid Cloud requires registering as a MinervaloT user and creating a company. One c	loud account can bind multiple Hybrid Cloud services, but one company can only	bind one set of Hybrid Cloud services.
Please select area	Bind Hybrid Cloud account	Select company	Activation waiti
	Activation successful		
	You can use the following account to log in to the offline ZKBio Hybrid web console		
	Username:root Password:		
	Note: This account is only for the offline ZKBio Hybrid web		
	console, please remember the username and password	ZKBio Hybrid Client Information QR Code	
	29 seconds to automatically jump to the login page.Manually jump		

Figure 16 Activation Successful

Now, you can login in your ZKBio CVConnect Platform.

CVConr	nect	
A root	0	
🗄 Login	ø	

Figure 17 ZKBio CVConnect Login

After logging in, we can check the status of the current cloud connection, "Online" means the cloud connection is normal. Now please save this QR code, you need to scan it when you log in the app.

TKBio CVConnect				root	沟
◎ Home					
88 Application					
Ef Interface Mapping					
Mapping Test	ZKBio CVConnect Id 7a09c57821964601acbc7e9378aedb24	Company name POPY-TEST-COMPANY4	Company id 8a8683c48bfb9d27018c19b9a1a4052d		1
System Settings	7405057021504001400765570464024	TOTT TEST COMPANY			<u>د</u> و
🖹 Log 🛛 🖌	Account	Company code	App login code		6
	Popy.xiao@zkteco.com	353454645654	z5bnh3		
				ZKBio CVConnect Client	
	Status • Online	Server node	Version	Information QR Code	
	• Online	SG_DEV	1.0.0		

Figure 18 Organization's Code

Note: The ZKBio CVSecurity Platform is primarily reserved for custom developers, so you don't need to modify the configuration or pay much attention to it.

3 Bind ZKBio CVSecurity to ZKBio CVConnect

Go to ZKBio CVSecurity page, click **System >System Management >Cloud Setting**.

ZKBio CVSecurity	::: ¥		
😤 Basic Management 🗸 🗸	System / Basic Manageme	ent / Cloud Settings	
Operation Log Database Management	Cloud Settings		Cloud Settings
Area Settings		Enable	
E-mail Management		No Yes	
Dictionary Management		ZKBio CVConnect Server Url	
Data Cleaning		http://10.8.51.114:6001	
Audio File	1	Enable Pushing Data to the Cloud	
Cloud Settings	«	○ No ● Yes	
Certificate Type			
Print Template		▲ The ZKBic CVConnect platform, as a sub-service of MinverlOT, mainly serves to forward intranet's application data to be accessed externally. If you have not installed the ZKBio CVConnect client yet, please click the link below to download or contact the technical support	to
System Monitoring		obtain the installer. ZKBio CVConnect Client	
Parameters			
Message Notification			

Figure 19 Cloud Setting

- **Enable:** Select **Yes** to enable ZKBio CVConnect. Device data, event data and message notifications are pushed to the mobile app only when enabled.
- **ZKBio CVConnect Server URL:** Enter the address of your ZKBio CVConnect client; if your ZKBio CVConnect is installed under the same server as ZKBio CVSecurity, the default address (<u>http://127.0.0.1:6001</u>) does not need to be changed.
- **Enable Pushing Data to the Cloud:** Select **Yes** to enabled, device data and event data will be backed up in the cloud. However. If you need to use the background message push feature, you must enable it.

4 ZKBio CVSecurity Mobile App

4.1 Mobile APP Download

Please download ZKBio CVSecurity Mobile APP from Google Play or APP Store. And then install it.

4.2 Login In

You can choose either administrator or personnel to log in.

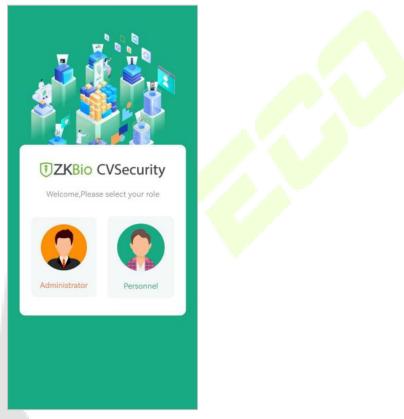


Figure 20 App Login

4.3 Administrator Application Operation Guide

4.3.1 Administrator Login

EXAMPLE Hi Adminitrator ,please sign in. Image: Contract of the second s	
Login ✓ I have read and agree 《Product Use Agreement》 《Privacy Policy》	
Figure 21 User Login	

- **Organization Name:** Scan the organization code you get before.
- Account & Password: The administrator account; Same account & password as ZKBio CVSecurity web.

4.3.2 Administrator Application Overview

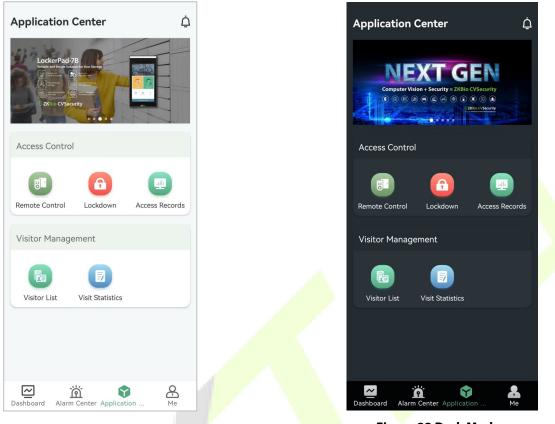


Figure 22 Light Mode

Figure 23 Dark Mode

The ZKBio CVSecurity Mobile App divided into the following modules. You can access these modules via the bottom navigation bar.

Module	Description
Dashboard	You can view the status of your current resources in the Dashboard: the number of people, devices and visitors; you can also view the status of the devices.
Alarm Center	You can view all the alarm events of the day and confirm the progress in Mobile APP
Application Center	 In the Application Center, you can quickly access the following modules. Access Control: Remote Control, Lockdown, Access Records. Visitor Management: Visitor List, Visit Statistics.
Me	You can view account information, turn on background notifications, view privacy agreements and version information.
Notification Center	View system notifications.

Table 1 User Mobile APP

4.3.2.1 Dashboard

Dashboard	1
418 5 Personnel Devices	0 Visitors
Access Control	2
All Area	>
5 Online Offl	ine
ProFace X CJRZ201260028	🄁 Offline Area Name
xface600 7053211100002	Doffline Area Name
inBlO640	₽ Offline
Dashboard Alarm Center Applicati	ion Me

Figure 24 Dashboard

Module	Description
1	You can view the status of your current resources in the Dashboard: the number of people, devices and visitors.
2	 You can view the devices statues, tap on the stats graph to toggle to view online or offline device details. Click on the all area to filter.

Table 2 Dashboard

4.3.2.2 Alarm Center

Alarm Cent	er	1	ġ	
3 Alarm	0 Confirmed	3 Uncor	nfirm	
	ne/Device Name Alarm Level 👻	2 Source Mod	dule →	
• 2023-12-22 1	7:36:41 Verify Mode E ñ 192.168.137.5			
• 2023-12-22 1	7:36:35 Unregistered I 薗 192.168.137.5			
• 2023-12-22 1	7:33:24 Disconnected			
Dashboard Alar	m Center Applica	tion	A Me	

Figure 25 Alarm Center

Module	Description
	 Counts the number of alarms today, the current number of unacknowledged and acknowledged alarms;
	 Click on the corresponding card to quickly filter, for example, click on "Unconfirmed" to display only the unacknowledged alarms.
2	Search box: search by event name or device name.
E)	Filters: by selecting time, alarm level, resource.
3	All exceptions and alarm events.

Table 3 Alarm Center

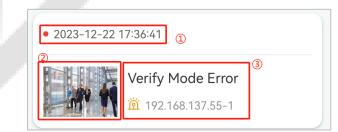


Figure 26 Alarm Event

Module	Description
	Time when the event is triggered
	 Indicates that the event has not been confirmed

2	• Pictures of the event captured. If no picture is captured, the system default picture is displayed.
3	 What events occurred on what devices. The image shows that the "Verify Mode Error" event occurred on the "192.168.137.55-1" device. indicates that the event level is "Exception". indicates that the event level is "Alarm".

Table 4 Alarm Event

Click on an event card to view event details:

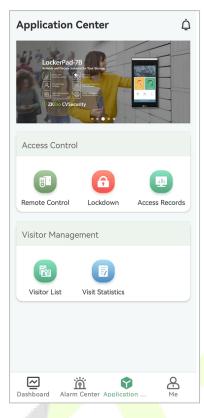
Alarm Details Alarm Details Verify Mode Error Verify Mode Error Alarm Time	
Alarm Time	2023-12-25 09:15:48
Device Name	192.168.137.55-1
Area Name	Area Name
Source Name	192.168.137.55-1
Remark*	3
test	
Co	onfirm

Figure 27 Alarm Details

Module	Description
1	• Picture of the event captured. If no picture is captured, the system default picture is displayed.
2	Alarm Details, including Alarm Time, Device Name, Area Name, Source Name.
3	Remark: Observations on the handling of events.

Table 5 Alarm Details

4.3.2.3 Application Center



Figu<mark>re 2</mark>8 Application Center

4.3.2.3.1 Remote Control

K Remote Con	itrol
Q Door Name/Area Name	
10.8.14.191-2 Area: Area Name	
🚊 Cancel Alarm	🚹 Unlock
10.8.14.191-3 Area: Area Name	
🚊 Cancel Alarm	🚹 Unlock
10.8.14.191-4 Area: Area Name	
🚊 Cancel Alarm	🚹 Unlock
inbio460-1 Area: Area Name	
🙇 Cancel Alarm	🚹 Unlock

Figure 29 Remote Control

• Cancel Alarm

Remote Cancel Alarm: When an alarm is generated, an alarm icon will appear on the left side, you can click "Cancel Alarm" to cancel it remotely.

• Unlock

Remote Unlock: Remote unlocking when the device is online.

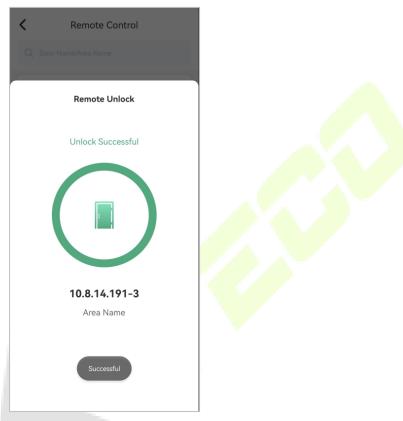


Figure 30 Remote Unlock

4.3.2.3.2 Remote Lockdown

This feature is used to remotely and quickly lock doors in a preset group in case of emergency.

Pre-conditions:

You need the ZKBio CVSecurity preconfigured emergency lockdown group. Go to **ZKBio CVSecurity** > **Access Control** > **Access Level**, to configure the lockdown group.

ZKBio CVSecurity	₩ ¥6	Ø
Device >	Access / Access Control / Access Levels	
🖡 Access Control 🗸 🗸	Access Levels ckdown Group (Area Name) Door Combination	
Time Zones	Level Name Time Zone Q 🖉 Door Name Owned Device	(
Holidays	〇 Refresh	
Access Levels	Level Name Area Name Time Zone Door Count Operations Door Name Owned Device	
Set Access By Levels	<u>General</u> Area Name 24-Hour Acc∈ 12 🖉 📮 10.8.14.191-3 10.8.14.191	
Set Access By Person	Access Group 1 Area Name 24-Hour Acct 2 🖉 🔂 192.168.137.55-1 192.168.137.55	
Set Access By Department	Lockdown Group Area Name 24-Hour Acct 3 2 C	
Interlock		

Figure 31 Lockdown Group



• Active Lockdown

When the icon shows green, it means that the current state is safe; in case of emergency, you can click on the **green button**, select Lockdown Group, and click **Under Lockdown** button.

K Lockdown
Current Statues: SAFE Select A
General
Area: Area Name
TimeZone: 24-Hour Accessible
Door Account: 12
Access Group 1
Area: Area Name
TimeZone: 24-Hour Accessible
Door Account: 2
Lockdown Group
Area: Area Name
TimeZone: 24-Hour Accessible
Door Account: 3

Figure 33 Active Lockdown

When Lockdown is activated, the button turns green and the current state changes to **Under** Lockdown.

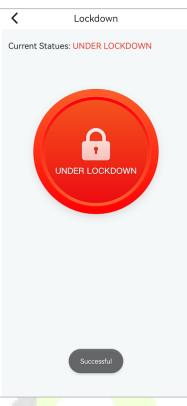


Figure 34 Lockdown

Cancel Lockdown

Once the alarm is cleared, click the red button to cancel the lockdown.

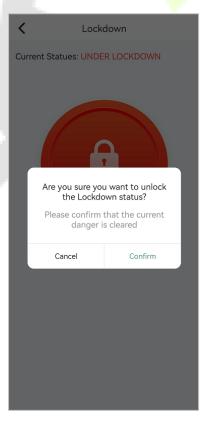


Figure 35 Cancel Lockdown

4.3.2.3.3 Access Records

View all door opening records.

<	Access Records	
Q Door	Name/Area Name	Date 👻
2023-12-1	5 09:25:59	
	silvu Door Name: 10.8.14.207-1 Area: Area Name Verification Mode: Face	3210033
2023-12-1	4 18:20:52	
	Door Name: 10.8.14.138-1 Area: Area Name Verification Mode: Other	
2023-12-1	4 16:00:45	
2	kar. Door Name: 10.8.14.89-1 Area: Area Name Verification Mode: Only Ca	121403 Ird
2023-12-1	4 15:29:00	
	kara Door Name: 10.8 14.89-1	121402

Figure 36 Access Records

Click on the records card, you can view the access details.

< Event	Details	Card Number	
		Area Name	Area Name
55		Door Name	10.8.14.207-1
Photo	Media File	Device	10.8.14.207
Name		Read Name	10.8.14.207-1-Out
Personnel ID	12	Event	Normal Verify Open
Department	Department Name	Verification Mode	Face
Position		Event Time	2023-12-25 10:22:02

Figure 37 Access Details

Visitor List Add 1 0 1 Today's Visitor Not Check Out Check In Visitor Name Check In 10:58 ~ 10:54 Check In Popy > > Host Name: silvi Visit Time:2023-12-25 Visit Reason:Visit Visit Reason:Visit

Figure 38 Visitor List

Module	Description
1 0 1 Today's Visitor Q Visitor Name	 Today's Visitor Statistics Overview: Today's visitor, Not check out, Check In. Search by visitor name.
10:58 ~ 10:54 Check In Popy X S Host Name: silvia u Visit Time:2023-12-25 Visit Reason:Visit	 Visitor visit details, including: time of visit, name of visitor, person visited, reason for visit, photo of visitor. Visitor Statues: Check in/check out or not check out.
Add	• Click Add to register a visitor, as described below.

Table 6 Visitor List

< Add Visitor	Certification* ID >	Start Time* 2023-12-25 10:58:08 >
Visitor information	Certification No.* tsgic47534	End Time* 2023-12-26 10:54:23 >
	Host Information	Visit Reason Visit
	Host Name* silviasu	Other
First Name* Popy	Host Department Name	License Plate g47846
Last Name Xiao	Department	Carring goods
Email* pc _z , um	Access Details	photo
Mobile Phone 12575478	Start Time* 2023-12-25 10:58:08 >	Submit

Figure 39 Visitor Register

• Visitor Information

Register basic visitor information, including name, contact information and ID number.

Host Information

Fill in the information of the person visited by the visitor, it will be automatically retrieved when the ID or name of the person visited is entered in the input box.

Access Details

Time and reason for the visit.

• Other

Photographs of the visitor's license plate number or the goods he is carrying.

4.3.2.3.5 Visit Statistics

Visit Statistics	
Today's visitors : 1	
4	
3	
2	
1 0 0 0 0 0 0 0 0 0 0 0 0 0	23:00
Visitor Top5/month	
<mark>1)</mark> 1*1 1*	1
2 b****o	1
B*u V*u	1
④ K**b H*h	1
₿ n*b	1

Figure 40 Visit Statistics

• Today's Visitor

Counting Today's Visitor Flow.

• Visitor Top 5 /month

Top 5 Visitors by Monthly Visits.

4.3.2.4 Me

МЕ	
admin >	
14.88测试	
C Notification	
Privacy Policy	
③ About >	
Dashboard Alarm Center Application Me	
Figure 41 Mo	

Figure 4	11 Me
----------	-------

Module	Description
admin >	User information, content not editable.
14.88	Current organization name.
Notification	Enable the background message notification button on mobile, when enabled, the background can receive message alerts.
Privacy Policy >	Privacy Policy.
O About	The version of mobile app.
	Table 7 Me

Table 7 Me

4.4 Personnel Application Operation Guide

4.4.1 Personnel Login

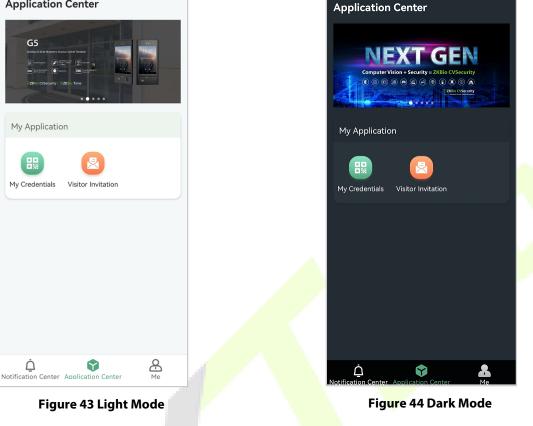
File Hi Welcome, please sign in 14.8 [™] 14.8 [™] 12 12 ★	Hi Welcome,please sign in	Hi Welcome,please sign in			
 14.8 ▲ 12 	 I 14.6 t € 12 ₩ 	III III III IIII Login IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII			
	⋒ · · · · · ·	A · · · · · → Login I have read and agree			n in
≙ · · · · · · →		Login I have read and agree			
	Login	✓ I have read and agree	a	•••	**

Figure 42 Personnel Login

- **Organization Name:** Scan the organization code you get before.
- Account & Password: The personnel ID & password; Same account & password as ZKBio CVSecurity web.

Application Center

4.4.2 Personnel Application Overview



4.4.2.1 Notification Center

The first stage mainly realizes the personal verification message notification: the notification is mainly applied to the school project, parents can grasp the record of students entering and leaving the campus in real time on the APP.

User Manual

Notification Center									
My Verification									
2023-12-2	5 10:46:01								
	Normal Verify Open 10.8.14.207-1								
2023-12-2	5 10:45:59								
	Normal Verify Open 10.8.14.207-1								
2023-12-2	5 10:42:51								
	Normal Verify Open 10.8.14.207-1								
2023-12-2	5 10:41:12								
	Normal Verify Open 10.8.14.207-1								
2023-12-2	5 10:38:40								
	Normal Verify Open 10.8.14.207-1								
) Notification	Center Application Center	O- Me							

Figure 45 Notification Center

4.4.2.2 Application Center

Application Center
My Application
My Credentials Visitor Invitation
Notification Center Application Center Me

Figure 46 Application Center

4.4.2.2.1 My Credentials

Dynamic QR codes can be verified on access control devices.



Figure 47 My Credentials

4.4.2.2.2 Visitor Invitation

• My Invitation Records

Show your invitation history, click the **Re-Invitation** button to quickly invite the visitor.

Q Visitor Name Popy 10:55 ~ 11:50 Q Visit Time: 2023-12-25 X Number of visitors: 1 Visitor Reason: Visit	Q Visitor Name Popy 10:55 ~ 11:50 ♥ Visit Time: 2023-12-25 ♣ Number of visitors: 1	Visitor Name Popy 10:55 ~ 11:50 Visit Time: 2023-12-25 Number of visitors: 1 Visitor Reason: Visit	Q Visitor Name Popy 10:55 ~ 11:50 • Visit Time: 2023-12-25 • Number of visitors: 1 • Visitor Reason: Visit				
Popy 10:55 ~ 11:50 Visit Time: 2023-12-25 Number of visitors: 1 Visitor Reason: Visit	Popy 10:55 ~ 11:50 ♥ Visit Time: 2023-12-25 Number of visitors: 1 ♥ Visitor Reason: Visit	Popy 10:55 ~ 11:50 Visit Time: 2023-12-25 Number of visitors: 1 Visitor Reason: Visit	Popy 10:55 ~ 11:50 Visit Time: 2023-12-25 Number of visitors: 1 Visitor Reason: Visit	<	My Invita	tion Record	S Add
Visit Time: 2023-12-25 Number of visitors: 1 Visitor Reason: Visit	Visit Time: 2023-12-25 Number of visitors: 1 Visitor Reason: Visit	Visit Time: 2023-12-25 Number of visitors: 1 Visitor Reason: Visit	 Visit Time: 2023-12-25 Number of visitors: 1 Visitor Reason: Visit 	Q			
Visitor Reason: Visit	Visitor Reason: Visit	🖄 Visitor Reason: Visit	🖄 Visitor Reason: Visit	0	Visit Time: 2023-12-2	15	0:55 ~ 11:50
Ne Invitation				-		nvitation	

Figure 48 Visitor Invitation Records

Invite Visitor

Click the **Add** button to fill in visitor information.

itor Invitation
ion
Please enter your first name
Please enter your last name
Please enter your email address
Please enter your phone numbe
Please select
1
se enter a remarks
Submit

Figure 49 Visitor Invitation

After clicking the **Submit** button, the page jumps to the visitor invitation success screen.



Figure 50 Invitation

You can take a screenshot of this page and send it to your visitor, or the system will automatically send an email to the visitor.

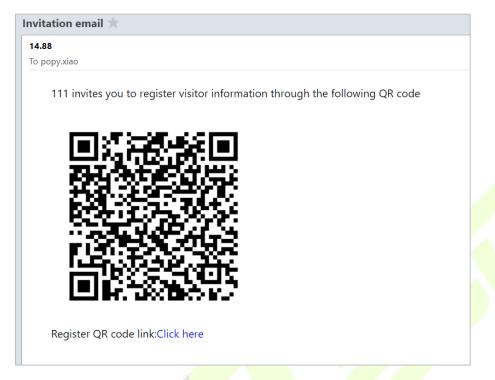


Figure 51 Visitor Email

Note: The visitor invitation QR code can only be used once, if the visitor has already scanned the code and registered, the QR code will not be scanned again.

4.4.2.3 Me

ME	
111 >	
14a t	
Notification	
🖆 Change Password >	
Privacy Policy	
③ About >	
Antification Center Apolication Center	



Module	Description							
2 ™ →	Personnel information, currently content not editable.							
14.88	Current organization name.							
Notification	Enable the background message notification button on mobile, when enabled, the background can receive message alerts.							
	Change personnel passwords; after the change, the ZKBio CVSecurity Web personnel self-login passwords will be changed accordingly.							
Privacy Policy >	Privacy Policy.							
	Table 8 Me							

Appendix

FAQ

Q1: What languages does ZKBio CVSecurity support? How do I switch languages?

A1: V1.0.0 Only English and Spanish are supported. Language switching side changes with mobile system language switching.

Q2: What skins are currently supported? How do I switch skins?

A2: Currently support light color mode and dark color mode; follow the mobile system to switch the display mode.

Q3: When I select Personnel login, I enter my Personnel ID and password and it says "Unauthorized APP login".

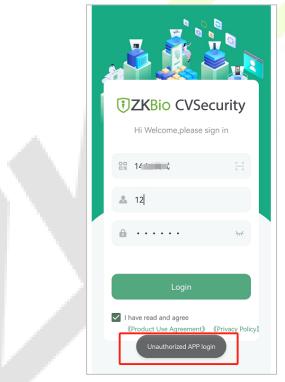


Figure 53

A3: Please contact your administrator and enable App Login for these personnel; select the personnel on the ZKBio CVSecurity web page, click **More >Enable App Login**.

0	Refresh - Nev	w 皆 Personnel	Adjustments 🔻	🛍 Delete 👻 🛧 Exp	ort 👻 🛨 Import 👻	··· More 🔻	
	Personnel ID	First Name	Last Name	Department Name	Card Number	Statistics	App login
	<u>1003</u>	wang	wangwu	Department Name	24****09	Reset Self Login Password	0
	<u>2774</u>			att		R View Face Picture	0
	<u>12</u>	111		Department Name		✓ Enable	0
	<u>131</u>	xx		Department Name		 ⊘ Disable ✓ Enable app login 	•
	<u>321</u>	321		Department Name		O Disable app login	•
	2721			att		0	•
	2843			att		0	۰
	2722			att		0	•

Figure 54

Q4: When I test to use "visitor invitation", there show "system error", how can I do?

A4: This is because visitor invitations require the use of the system's Email notification service, so you need to first configure the mail server on the ZKBio CVSecurity web page >System > System Management > Email Management > Outgoing mail server setting.

1	ZKBio CVSecurity		::: ж						
¢	System Management 🗸 🗸	s	System / System	Manageme	ent / E-mail Management				
	Data Management	^	Sender		Recipient	Q	0		
	Area Settings		C Refresh	🛍 Delete	🕞 Outgoing Mail Serve	r Settings ⊥ Export			
	System Parameter		Sender			Outgoing Mail Server S		×	Error Message
	E-mail Management				Outgoing Mail Server Settings				
	Dictionary Management				Email Sending Server*	smtp.exmail.qq.com	(smtp.xxx.xxx)		
	Data Cleaning				Port*	465	SSL TLS STARTTLS		
	Audio File				Email Account* Password	popy.xiao@zkteco.com	(xxx@xxx.xxx)		
	Hybrid Cloud Settings	«			Sender Name	Admin-ZKBioCV			
	Certificate Type				Test Connection			-	
	Print Template								
	System Monitoring			1	Please complete the email v	rennication.			
	Message Notification					ОК	Cancel		
	Parameters	•				UK	Januer		

Figure 55

Privacy Policy

Notice:

To help you better use the products and services of ZKTeco (hereinafter referred as "we", "our", or "us") a smart service provider, we consistently collect your personal information. Since we understand the importance of your personal information, we took your privacy sincerely and we have formulated this privacy policy to protect your personal information. We have listed the privacy policies below to precisely understand the data and privacy protection measures related to our smart products and services.

Before using our products and services, please read carefully and understand all the rules and provisions of this Privacy Policy. If you do not agree to the relevant agreement or any of its terms, you must stop using our products and services.

I. Collected Information

To ensure the normal product operation and help the service improvement, we will collect the information voluntarily provided by you or provided as authorized by you during registration and use or generated as a result of your use of services.

- 1. User Registration Information: At your first registration, the feature template (Fingerprint template/Face template template/Palm template) will be saved on the device according to the device type you have selected to verify the unique similarity between you and the User ID you have registered. You can optionally enter your Name and Code. The above information is necessary for you to use our products. If you do not provide such information, you cannot use some features of the product regularly.
- 2. **Product information:** According to the product model and your granted permission when you install and use our services, the related information of the product on which our services are used will be collected when the product is connected to the software, including the Product Model, Firmware Version Number, Product Serial Number, and Product Capacity Information. When you connect your product to the software, please carefully read the privacy policy for the specific software.

II. Product Security and Management

- 1. When you use our products for the first time, you shall set the Administrator privilege before performing specific operations. Otherwise, you will be frequently reminded to set the Administrator privilege when you enter the main menu interface. If you still do not set the Administrator privilege after receiving the system prompt, you should be aware of the possible security risk (for example, the data may be manually modified).
- 2. All the functions of displaying the biometric information are disabled in our products by default. You can choose Menu > System Settings to set whether to display the biometric information. If you enable these functions, we assume that you are aware of the personal

privacy security risks specified in the privacy policy.

- 3. Only your user ID is displayed by default. You can set whether to display other user verification information (such as Name, Department, Photo, etc.) under the Administrator privilege. If you choose to display such information, we assume that you are aware of the potential security risks (for example, your photo will be displayed on the device interface).
- 4. The camera function is disabled in our products by default. If you want to enable this function to take pictures of yourself for attendance recording or take pictures of strangers for access control, the product will enable the prompt tone of the camera. **Once you enable this function, we assume that you are aware of the potential security risks.**
- 5. All the data collected by our products is encrypted using the AES 256 algorithm. All the data uploaded by the Administrator to our products are automatically encrypted using the AES 256 algorithm and stored securely. If the Administrator downloads data from our products, we assume that you need to process the data and you have known the potential security risk. In such a case, you shall take the responsibility for storing the data. You shall know that some data cannot be downloaded for sake of data security.
- 6. All the personal information in our products can be queried, modified, or deleted. If you no longer use our products, please clear your personal data.

III. How we handle personal information of minors

Our products, website and services are mainly designed for adults. Without consent of parents or guardians, minors shall not create their own account. If you are a minor, it is recommended that you ask your parents or guardian to read this Policy carefully, and only use our services or information provided by us with consent of your parents or guardian.

We will only use or disclose personal information of minors collected with their parents' or guardians' consent if and to the extent that such use or disclosure is permitted by law or we have obtained their parents' or guardians' explicit consent, and such use or disclosure is for the purpose of protecting minors.

Upon noticing that we have collected personal information of minors without the prior consent from verifiable parents, we will delete such information as soon as possible.

IV. Others

You can visit <u>https://www.zkteco.com/cn/index/Index/privacy protection.html</u> to learn more about how we collect, use, and securely store your personal information. To keep pace with the rapid development of technology, adjustment of business operations, and to cope with customer needs, we will constantly deliberate and optimize our privacy protection measures and policies. Welcome to visit our official website at any time to learn our latest privacy policy.

ZKTeco Industrial Park, No. 32, Industrial Road,

Tangxia Town, Dongguan, China.

Phone : +86 769 - 82109991

Fax : +86 755 - 89602394

www.zkteco.com



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